

PROCEDURE FOR BUILDING A PLATFORM

For any new platform, only certain locations on the site may be authorized. Since eligible areas are limited, the applicant must specify the desired location when submitting the application. Each project is evaluated on a case-by-case basis, considering field constraints and applicable regulations.

The maximum allowed area for a platform is **150 square feet**. Construction is allowed solely for the installation of medieval-style tents or pavilions, in keeping with the aesthetics and spirit of the site.

1. INITIAL CONTACT – PROJECT PRESENTATION

Before taking any steps, you must contact us by email:

stephanie.martel@bicolline.org

Your message must include:

- A description of the project
- The desired size of the platform
- The desired location (essential, as space is limited)

2. SUBMISSION AND COMPLETION OF APPENDIX-B

If the requested location is available and your project is deemed acceptable, we will send you **Appendix-B** to complete.

3. PROJECT APPROVAL

Once the project has been approved, the Duché will apply for a permit from the municipality.

- *The City then has up to 30 business days to issue the permit. As soon as we receive it—the permit is valid for one year—we will contact you to confirm the authorized construction dates.*

4. COMPLETION OF THE WORK

It is not mandatory to hire a contractor; you can do the construction yourself.
Once the platform is complete, a survey will be conducted to locate it on our plans.

5. SIGNING THE LEASE AGREEMENT

Both parties will then sign a **five (5)-year** lease agreement, with annual billing.

Pricing

The fees set out in this agreement are applicable for the first year following its signing. They may then be revised annually to reflect changes in the cost of living. The owner agrees to provide the lessee with at least **sixty (60) days'** written notice, specifying the amount of the proposed adjustment. This revision does not require the conclusion of a new agreement.

One-time fees (first year only)

(amounts before taxes)

- \$50: surveying fees
- \$25: municipal permit application fees

Annual rate

- \$1.50/sq. ft./year, up to a maximum of 150 sq. ft.

Example:

A 150 sq. ft. platform incurs an annual cost of:
 $\$1.50 \times 150 \text{ sq. ft.} = \$225/\text{year}$

Term of agreement

- The initial agreement is valid for **five (5) years**, with annual billing.
- At the end of this five (5) year period, a **new agreement must be signed** between the parties.

IMPORTANT NOTE

During the term of your agreement, you can take advantage of **early arrival before the Grande Bataille**, as do allotment owners, by paying the applicable entry fees.

Please note that platforms are subject to a rental agreement, not an allotment. Therefore, **no additional access dates** are granted outside of the Grande Bataille period for permanent platform owners.